

Self-Registration Guide For NEW PLAYER

Note: you will need to make a payment on completion of registering your player

1) Go to Website: www.myfootballclub.com.au

2) Click on the 'Register now' Icon



3) Select the last option 'create an FFA account'

To commence the process of registering with your club, please choose the scenario below which best describes your registration history.

I know my FFA number and I am ready to proceed to a login screen to retrieve my password and or complete my registration.

[Click here to proceed to the login pages](#)

I have been registered as a player/referee/coach/volunteer before but need to find my FFA number prior to completing my registration.

[Click here to proceed](#)

I have never been registered before and would like to create an FFA account to commence the registration.

[Click here to create an FFA account](#)

If you are having any trouble please contact (02) 8020 4199 between 9am - 5pm
Monday - Friday

4) Enter the players details into the fields
Enter all of the required details and remember your password.

NOTE: Please note that the email address you use in the primary contact will be the email that the club uses to communicate with you. Only one email address is used in our database.

The image shows a registration form for MYFOOTBALLCLUB. The form is divided into several sections: Personal Details, Contact Information, and Emergency Contacts. The Personal Details section includes fields for Title, First Name, Middle Name, Last Name, Email Address, Confirm Email Address, Address Type, Address 1, Address 2, Suburb, State, Post Code, Country of Birth, Nationality, and a checkbox for 'Please indicate if you have a disability?'. The Contact Information section includes fields for Home Phone, Mobile Phone, Work Phone, Birth Date, and Gender. The Emergency Contacts section includes two columns for 'Emergency Contact or Parent/Guardian 1' and 'Emergency Contact or Parent/Guardian 2', each with fields for First Name, Last Name, Phone 1, Phone 2, and Email Address. The form is branded with 'MYFOOTBALLCLUB' and 'rebel' logos.

When your player has an FFV number you can now proceed to the log in pages

NOTE: PAYMENT MUST BE MADE AT THE TIME OF REGISTRATION

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1) With the FFV number you obtained in the previous step, and the password you created, you can now start the registration process

2) Ensure all of your player details are correct before you continue

Your player details will be already filled out in this page (from when you created your FFA account)

3) Step 1: Manually type in Bacchus Marsh SC

4) Step2: Select your Registration e.g. player

5) Step 3: Select Age group (More than one option may come up – please ensure you select the correct option)

NOTE: You will only get the options applicable to the age group of your player (as per their date of birth)

6) Step 4: the package you select will appear here

The screenshot shows a web form titled "Select Registration" with a "Log-Out" link in the top right corner. The form is divided into several steps: "CONTACT DETAILS", "SELECT REGISTRATION" (the current step), "TERMS & CONDITIONS", "PAYMENT", "ADDITIONAL QUESTIONS", and "FINISH".

Step 1: A text input field contains "Bacchus Marsh SC (Club)".

Step 2: A dropdown menu labeled "Select Registration" is shown.

Step 3: A dropdown menu is shown, currently empty.

Step 4: A button labeled "Add Packages" is visible.

Below the steps is a table titled "Packages". The table has the following columns: "Club", "Role", "Type", "Package", "Price (AU\$)", and "Fee Breakdown". The table is currently empty, with the text "No records returned." displayed below the header.

At the bottom of the table, there are navigation buttons: "Previous" and "Next".

6) Click Next

7) This will take you to the payment page. Payment must be done at the time of registration.

8) Once you are have registered your player, you will receive an email to say your registration has been approved. This may take up to 5 business days.

9) Birth certificates may be requested by the registration committee

10) Please email bacchusmarshscorpions@hotmail.com.au if you have any trouble with registering.